

SONNING COMMON  
COMMUNITY SCHOOL

POLICY  
STATEMENT  
ON  
ENERGY

**DRAFT**

POLICY No. 65 Version 1  
Autumn 2005

## **POLICY STATEMENT ON ENERGY**

### **Aims**

Sonning Common Primary School is committed to responsible energy management and will promote energy efficiency throughout the school.

### **Objectives**

- During the 2004/2005 school year, we aim to assess energy and water use and identify areas of waste throughout the school and then to set targets for reductions.
- We will adopt a whole school approach to energy management by involving all sectors of the school, including governors, teachers, pupils, site manager and administrative staff.
- We will set targets for reductions in energy use, expenditure and environmental emissions e.g. we aim to reduce CO<sub>2</sub> emissions by 5% over a five year period.
- We will manage water usage and eliminate waste.
- We will assess options for energy saving in all “building” and maintenance works undertaken on site.
- We will maintain a safe, healthy and comfortable environment in our buildings.

### **Action Plan**

- We will read all of our energy and water meters on a regular basis and will evaluate usage against historical and ‘normalised’ usage. We will compare invoices from suppliers to our readings to ensure that we pay only for our actual usage.
- We will evaluate how energy is integrated into the curriculum and look at ways that this can be extended and improved.
- An agenda item will be submitted to the Building and Grounds committee. Costs are monitored when the Finance committee meets. For both committees a précis of usage and cost will be provided by the Bursar.
- Consideration will be given as to the frequency and content of future reports to the Governors.

## *Sonning Common Community School*

- Energy and Environmental Issues will become a standard agenda item at departmental and school staff meetings.
- A report on energy/water use and expenditure will be made to the governing body and the school (staff, students) i.e. by use of the school newsletter.
- We will identify responsibilities (Governors, Building and Grounds committee, Site manager (Head teacher), Secretary, Bursar, Teachers)
- We will recycle paper and use recycled materials where appropriate.

### **Energy and environmental Targets**

- Reduce heating-energy use by 5% over 5 years
- Reduce electricity use by 5% over 5 years
- Maintain/reduce water use
- Reduce CO<sub>2</sub> emissions by over 5 years by 5%

### **Responsibilities**

- Governors' Building and Grounds committee to be collectively responsible for energy management.
- Bursar to report energy consumption and cost as ex-officio member of the Finance committee.
- The Site Manager has day-to-day responsibility.

### **Resources**

- Site manager and bursar to spend necessary time each month.
- Queries and faults to be taken up with specialists
- Percentage of savings achieved to be identified for future investments

### **Review Process**

Policy to be reviewed by governors every year - governors to assess targets and revise as necessary

