

GET YOUR ACT TOGETHER!

With all the new subjects you will take at Secondary School it is important to be organised at home so that every day you take what you need for school. Most of this can be done in the evening before, so you don't have to rush or panic in the morning before you leave for school. You may find it helpful to put up a checklist and/or a planner chart at home to remind you of what you need to take each day.

Try to think of 12 things that you might need to take to school.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____



Checklist and Planner

It may be useful to go through this checklist each evening before a school day.

- ✓ Is my school bag properly packed?
- ✓ Pens, pencils, ruler, etc
- ✓ Homework ready to hand in
- ✓ Correct exercise books and text books
- ✓ PE or games kit.
- ✓ Is my uniform ready?
- ✓ Have I got my bus fare and/or dinner money?
- ✓ If I've been absent, have I got a note ready to explain why?
- ✓ Is my alarm clock set?

You can use this planner to remind you of things you need to take to school on particular days.

	Lesson / Activity	What I need to take to school
MON		
TUE		
WED		
THUR		
FRI		