**Being Successful at Sonning Common Primary**

**Before school**

We arrive between 8.40 and 8.50.

We are not allowed into school before the bell rings.

The first bell rings at 8.55 and we line up in alphabetical order.

The second bell means we need to wait in silence for a teacher to send us in.

**In the corridors**

We keep to the left and always walk.

We use quiet voices.

We keep our belongings neatly on our pegs.

**In the classrooms**

We sit at our desks or on the carpet unless we are told to move around.

We do not fiddle with items.

We listen carefully when someone speaks.

We bring a water bottle (not juice or squash) and fill it up between lessons.

We try to use the toilets at play and lunchtimes or between lessons, not during learning time.

In lesson times if we need to go to the toilet we are sent one at a time.

**In our work**

We write in pencil unless we have a pen licence and follow the presentation guidelines.

We keep our books neat and tidy, with no writing on any covers.

We bring our homework in on the correct day and in KS2 we bring our Planners in every day.

We complete our home reading at least 4 times each week.

**At playtime**

We play outside, either on the playground or field.

We are not allowed to stay in a classroom without an adult.

We follow the playground rules (no football or tennis balls; basketballs for shooting baskets only).

If we want to go inside to use the toilet, we ask the adult on duty.

We are allowed to bring a snack of fruit or vegetables; we put rubbish in the bins.

We are allowed to bring small toys in provided that they do not distract us in lesson or mean that other people are left out of games.

**In PE lessons**

We bring in a complete PE kit on a Monday and take it home on a Friday.

We take our trainers or football boots off at the door and carry them in.

We don’t bang the mud off on the playground (we do it on the field).

We tie hair back and remove or tape earrings.

**Assembly**

We walk in the walking zones.

We walk into the building silently and in single file.

We sit in neat rows with crossed legs and in silence.

**We follow the School Values**

**(Respect, Kindness, Truth, Politeness and Doing our Best)**