



COVID19: Remote learning expectations

First Issued : October 2020

Revised: 13th January 2021

Introduction

This document sets out the remote learning expectations for staff and students at Sonning Common Primary School, where COVID-19 pandemic regulations require either a year group “bubble” being sent home to self-isolate or the entire school having to close.

Government Guidance and Recommendations

The school will follow the Government’s latest publications at all time. These are not specific listed in this document as they change frequently in response to the pandemic, but can be found by following these links:

<https://www.gov.uk/government/publications/remote-education-good-practice/remote-education-good-practice>

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak>

The guidance makes it clear that schools have a duty to provide remote education for state-funded, school-age children whose attendance would be contrary to government guidance or law around coronavirus (COVID-19). Ofsted inspection will consider the quality of schools’ remote education in accordance with the expectations set out in this guidance.

The remote education provided should be equivalent in length to the core teaching pupils would receive in school and will include both recorded or live direct teaching time, and time for pupils to complete tasks and assignments independently

Objectives of our Provision

Sonning Common Primary School will

- Provide high quality online learning in the event of a year group or whole school shutdown, to support pupils both academically and pastorally
- Respect and adhere to government advice and guidelines
- Ensure that as a school we have a clear and consistent offering across the year groups. As many of our children have siblings, we intend to ensure that live lessons are timetabled such that children using shared devices have an equal opportunity to access these lessons.
- Ensure that we are setting the highest possible standards for ourselves
- We will use Google Suite for Education to provide a secure environment for pupils to access our remote learning.
- Where remote learning from home is not possible due to the child’s circumstances we will endeavour to assist (by provision of the limited number of Government supplied laptop and assistance with data over mobile schemes). If this still isn’t possible the pupil will be provided with regular paper-based work.

Curriculum Expectations

We will deliver our normal curriculum using Google Suite for Education, for which every pupil and member of the teaching staff have individual logins. Here are the basic principles of how we will deliver the curriculum remotely.

- Each year group will follow a similar structure for the day and follow national curriculum guidelines.
- Each year group will be set assignments each day in literacy, maths, and two foundation subjects or topic sessions. The assignment instructions will be clear enough for a child to complete the assignment without teacher support.
- Literacy and maths will include a live or video recorded component each day. Pupils who are unable to join the live lesson will not be disadvantaged as the literacy and maths assignments can be completed without live input.
- The live literacy sessions will be broken up into smaller parts (reading, phonics, writing etc according to current practice) and can be delivered to individual classes or the whole year group (in consultation between teaching partners). The timing each day should be the same to assist parents in scheduling this for their children. The session may be an introduction to the assignment material, perhaps with some questions; it could be two or three interactions before, during and after the assignment, or it could be a more structured lesson.
- The live maths session should be preceded by a five-a-day assignment, as is normal in the classroom. The session could be delivered to a class, maths set, or year group, according to current practice. If maths is normally taught in sets the expectation would be for the sets to be taught separately – in consultation between colleagues to an agreed timetable and where possible.
- All live lessons will be using the school's G suite for Education video conferencing (Google Meet). The teacher will use the Google Classroom links to ensure all Meets are only accessible by pupils using their school provided logins. Access to the Meet is not permitted from any non-school login. Google Meet in the G Suite for Education has additional security features in that students can only access the Meet when a teacher is in the Meet.
- Google Suite for education is configured so
 - Pupils can only email school staff, not each other, and cannot send or receive email from outside our school domain.
 - Pupils are not able to start Meets, or join Meets that do not have a teacher present. Pupils are not able to record or stream Meets within G Suite for Education.
- Pupils may be asked to submit work online or to take a photograph of their work and upload it.
- Work submitted on Google Classroom will be regularly checked, marked if appropriate and comments made by teachers and/or teaching assistants.

Classroom Setup

Children who are self-isolating (whilst their year group is in school)

Children who are self-isolating whilst the rest of their year group is in school will be individually invited to a "Pupils Working from Home" classroom for their year group. There will be no live provision for these classrooms, but there will be assignments and classwork set here that will follow the work the rest of the year are doing in school.

Children who are self-isolating as part of a whole year group isolation

All children in the year group will be invited to the year group classroom to work remotely as they would for whole school closures. Pupils will be invited to their classroom just for the period of self-isolation after which the classroom will be closed again.

Whole school closure (for lockdown or other reason)

All children in the year group will be invited to the year group classroom to work remotely. It is the responsibility of the parent/carer to contact the school office if they are having any difficulty with accessing Google Classroom for any reason so that we can resolve any issues or provide work in another way for this pupil.

A “chat room” may be used, at the discretion of the teacher to facilitate communication between pupils in a moderated forum, without distracting from the work being set in the main classroom. Teachers will monitor both the Streams for the classrooms they are responsible for.

Online Learning Guidelines

Pupils and staff should behave in the same way as if they were in school. Here are some guidelines to our expectations

- Set up good working practices by getting up at a sensible time and being dressed in clothes suitable for a non-uniform day at school. Have a desk or table set up ready to work.
- If you have a question about the work your teacher has set, please use your Google Classroom stream to ask the teacher.
- Use a neutral background for your screen. For most devices Google Meet allows you to blur your background – this is good practice so that others cannot see your home.
- Teachers may mute children during live lessons, for privacy purposes teachers cannot “unmute” microphones of others so please ensure your child understands how this works.
- Be aware that although we have disabled recording and streaming of sessions, any screen activity could be recorded by other means – parents/carers should note that this would be in contravention of GDPR and our safeguarding policies.
- Communicate in language you would expect to use in the classroom with your teacher and each other. Avoid slang, be polite and show respect to everyone.

Illness

If pupils are unwell and cannot complete the lessons at the time, please let the school office know, and then continue with the work once they are well enough. If the teacher(s) are unwell then pupils may be directed to BBC Bitesize <https://www.bbc.co.uk/bitesize>